

Don Johnson

8/4 (12)

From: debbie.hoff@comcast.net
Sent: Thursday, July 17, 2003 9:07 PM
To: Board of Selectmen
Subject: Liquor License

Hi,

I was advised to write you for consideration of approving a liquor license for an event I am having at NARA Park on Saturday (July 26) from 12PM to 5PM. I am holding a surprise birthday party for my husband who is turning 40. We are having friends and family who are coming from NY, Florida, and MA to celebrate. I estimate that there will be about 35 adults and 23 kids.

I completed an application last month and indicated that liquor would be served (just beer). My application was approved. I was told that all I needed to do to get the liquor license was to complete paperwork at the Acton Town Hall.

Today, I called the recreation department to confirm the date and notify them that I would pick up the swim passes after I got the liquor license on Friday. I was then informed that the liquor license had to be approved by the selectman and that you are not meeting again until August. I was never told that you meet once a month during the summer, and I obviously did not understand the process.

I recently moved (July 11th) and therefore did not confirm the dates until today.

I would greatly appreciate your consideration in this matter. If you need to reach me, please email me or call my work (it is a surprise party!) at 617-243-8130. Thank you. Debbie Hoff



TOWN OF ACTON
472 Main Street
Acton, Massachusetts, 01720
Telephone (978) 264-9608
Fax (978) 264-9630

APPLICATION FOR USE OF RECREATION
FACILITIES

Complete and file with the Acton Recreation Department, 472 Main Street, Acton, MA
01720 (Tel. (978) 264-9608) at least TWO WEEKS prior to the date desired.

Date: 6/3/03

Name of Organization: _____

Contact Person: Debbie Hoff Phone: Home Surprise

Address: 83 Elm Ridge RD Work (617) 243-8180

Town/City: Stow, MA 01775 State: MA Zip Code: 01775

Organization: Profit Non-Profit

Number of Participants: 50-75

Describe Activity: 40th birthday party

Facility/ Field Requested: (Please Check)

☐ Jones Field

☐ School Street Field

need to talk with you about

☐ 2A/27 Field

☐ Hart Field

☐ MacPherson Field

☐ Elm Street Field

☐ Concord Road Field

☒ NARA Park Softball #25

☐ Great Hill Field

☐ Little Great Hill Field

☒ NARA Park Soccer

☒ NARA picnic area

☒ NARA Park Bathhouse

☒ NARA Park Amphitheater

☐ Jones Playground

☐ Elm Street Playground

☐ Elm Street Tennis Courts

☐ 2A/27 Playground

☐ Goward Playground

☐ Gardner Playground

☒ NARA Playground

☒ NARA Swimming

July 26th - 12-5 - YES
August 3rd - 12-5 - random

Date Requested: First Choice August 3rd Time Requested: Start Time: 12

Second Choice _____

End Time: 5

Will Food/Beverages be Served? Yes If Yes, be specific Probably have catered and also bring in stuff

Will Alcohol be Served? Yes Has a permit been obtained by the Board of Selectmen? I will do that after I get date

Equipment Requested:

☒ picnic tables 12 number needed

☐ stage electricity

Fire - permit required for all cook-outs _____ Police _____ Health Department Permit _____

☒ Swimming _____ Portable Toilets Required _____ Liquor License _____

Estimated Rental Fees:

Bldg. Rental \$ 75.00 Field Rental \$ ~~100.00~~ Swimming Fee \$ 3.00/PP Electrical Fee \$ _____

Security Deposit (required) \$ 100.00

The Lessee or user of the facility/field will hold the Town of Acton and all its agents harmless from any problem resulting from the leasing or utilization of the premises. The Town of Acton reserves the right to cancel any permission, whenever, in its discretion, such cancellation seems advisable.

Deborah
(Representative's Signature)

June 4, 03
(Date)

PERMIT FOR USE OF RECREATION FACILITIES

☒ THIS APPLICATION IS APPROVED FOR USE OF FACILITIES AS SCHEDULED.

☐ THIS APPLICATION IS DENIED FOR THE FOLLOWING REASONS:

Permit issued by _____

Recreation Director

6/10/03
Date

Special Instructions: _____

Copy to:

☒ Grounds (Dave Lee)

☒ Police

☒ Fire

☐ Health Department

☐ Town Manager

☒ Lifeguards

☒ Authorized Rep.

*NOTE: CANCELLATION MUST BE MADE AT LEAST 48 HOURS PRIOR TO THE EVENT, OTHERWISE APPLICANT WILL FORFEIT THE ENTIRE SECURITY DEPOSIT. VIOLATION OF ANY SPECIAL REQUIREMENTS OF THIS PERMIT WILL RESULT IN A LOSS OF YOUR SECURITY DEPOSIT.